

# WORK INSTRUCTION FOR SEMI AUTOMATIC GLUING MACHINE

WI-LPR-002-001

00

## E REQUIREMENT

oves  
ce Mask  
afety Shoes  
NERAL SAFETY REQUIREMENT  
ake sure that the machine is  
ed off" before doing cleaning or  
tenance.

ow the emergency stop button.  
port any incident, accident, or near

serve proper hygiene during break  
and after work.

au the available MSDS so you  
d know what to do in case of an

ake sure to wear all prescribed  
while in production.

## CASE OF EMERGENCY

case of emergency, immediately  
the "emergency stop" button.



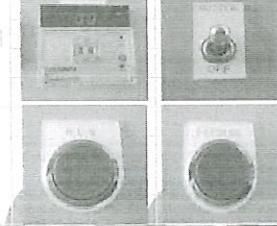
4.19 Turn on the glue pool control switch.  
Turn on the counter.  
Turn on the feeder switch on the left side for  
automatic feeding.  
In Charge Person: Folder



4.20 Adjust the pressing timer in the first glue and hotmelt point by rotating  
it to desired time delay: 0.75 seconds for EPSON items (standard), 3  
seconds for CMBP items (to avoid congestion).  
In Charge Person: Folder



4.21 Set the set-counter according to the number of sets desired or  
required. Turn the buzzer on. It will alarm if there is a system error during  
gluing process.  
In Charge Person: Folder



4.22 Push the green button to start the running of conveyor system.  
In Charge Person: Folder

4.23 Conduct eight (8) pcs trial run before proceeding to  
mass production and one (1) pc after refilling of white  
glue.  
The operator will check the alignment and application of  
the glue by lifting the glue tab to check the weak glue  
problem.



Note: After the evaluation of QA, proceed to mass  
production.

WI to achieved number of ets desired to avoid disarranged pile of boards

KANEPACKAGE PHILIPPINE, INC.

## ATTENDANCE SHEET

Submitted by: RAVIN VERA A. DUE Date: 27/12/22

ACTIVITY: Morning Meeting Production

Attendees			
FIRST NAME	LAST NAME	DIV. / DEPT.	SIGNATURE
1. Andre	Benito	Prod.	[Signature]
2. JERARD	APRIL	Prod.	[Signature]
3. Anthony	Wanda	Prod.	[Signature]
4. JERRY	WANDA	Prod.	[Signature]
5. Ricardo	Sandy	Prod.	[Signature]
6. JERRY	WANDA	Prod.	[Signature]
7. JERRY	WANDA	Prod.	[Signature]
8. JERRY	WANDA	Prod.	[Signature]
9. JERRY	WANDA	Prod.	[Signature]
10. JERRY	WANDA	Prod.	[Signature]
11. JERRY	WANDA	Prod.	[Signature]
12. JERRY	WANDA	Prod.	[Signature]
13. JERRY	WANDA	Prod.	[Signature]
14. JERRY	WANDA	Prod.	[Signature]
15. JERRY	WANDA	Prod.	[Signature]
16. JERRY	WANDA	Prod.	[Signature]
17. JERRY	WANDA	Prod.	[Signature]
18. JERRY	WANDA	Prod.	[Signature]
19. JERRY	WANDA	Prod.	[Signature]
20. JERRY	WANDA	Prod.	[Signature]

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FIRST NAME	LAST NAME	DIV. / DEPT.	SIGNATURE
21. JERRY	WANDA	Prod.	[Signature]
22. JERRY	WANDA	Prod.	[Signature]
23. JERRY	WANDA	Prod.	[Signature]
24. JERRY	WANDA	Prod.	[Signature]
25. JERRY	WANDA	Prod.	[Signature]
26. JERRY	WANDA	Prod.	[Signature]
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47. JERRY	WANDA	Prod.	[Signature]
48. JERRY	WANDA	Prod.	[Signature]
49. JERRY	WANDA	Prod.	[Signature]
50. JERRY	WANDA	Prod.	[Signature]

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Morning meeting regarding Damaged encountered on VP items

12F-04-0008